



TAX + BOOKKEEPING

RENTAL PROPERTY SCHEDULE

CLIENT NAME(S): _____

Prepared by: _____

YEAR ENDED: _____

Date: _____

PROPERTY ADDRESS(S): _____

	Notes
Date of acquisition	
Purchase Cost	
Date first rented	
No of Weeks rented	
Gross Rent Received	
Rental Income	
Expenses:	
Advertising for tenants	
Bank charges	
Body corporate fees	
Borrowing costs	
Cleaning	
Council rates	
Depreciation (plant & equipment)	
Depreciation (building)	
Emergency services levy	
Gardening & maintenance	
Insurance	
Interest paid on loan	
Land tax	
Legal costs	
Letting fees	
Pest control	
Property agent fees / commission	
Repairs & maintenance	
Stationary, phone & postage	
Water charges	
Other;	
Total Expenses	0
NET PROFIT / (LOSS)	0
<u>DISTRIBUTION %</u>	
Owner 1:	
Owner 2:	